

AAUP-Oregon Executive Committee *Officer Position Descriptions*

President (Next Election 2019)

The duties of the President shall include: carrying out the mandates of the Conference and Executive Committee, appointing all committees of the Conference, presiding at meetings of the Conference, serving as the Conference's representative and spokesperson, as well as developing and implementing public relations campaigns. The President shall lead the organizing of the Annual Conference. The president shall be an ex-officio member of each committee, but the President shall not be counted in determining a quorum in these committees. In the absence of the President, a Vice President may serve in the President's stead. The selection of Vice-President to serve in the President's absence shall be determined by majority vote of the Executive Committee. The President, in collaboration with Conference staff, shall coordinate with the chapter leaders, serve a primary role in affiliate chapter-leader development and general affiliate chapter support.

Vice President for Political Action (Next Election 2020)

The VP-PA shall be the chair of the Conference Legislative Committee and shall be responsible for the promotion of the Conference's mission through political action to include: adoption of conference policies and strategies for political action, candidate endorsement, and government policy regarding higher education and faculty. The VP-PA will work with coalition partners and other organizations to sponsor legislation and initiatives; support and endorse candidates; negotiate with government leaders about pending legislation, recommend positions for adoption to the Conference Executive Board, testify at public hearings, and be available as a key resource to government bodies regarding higher education issues. The VP-PA will also coordinate the Conference Political Action Committee (PAC), if created, and be responsible for all PAC reporting.

Vice President for Academic Freedom and Governance (Next Election 2020)

The VP-AFG shall chair the Conference Committee A in coordination with National Committee A. The VP-AFG will assist affiliate chapters in grievance procedures, faculty handbook creation and enforcement, and/or faculty senate and shared governance issues.

Vice President for Membership and Organizing (Next Election 2020)

The VP-MO shall assist CB chapters with internal organizing, advocacy chapters that seek to organize into CB chapters, and AAUP members who seek to create AAUP chapters.

Vice President for Communication and Public Relations (Next Election 2020)

The VP-CPR shall be responsible for developing and implementing communication strategy and public relations campaigns in serving the mission of the conference and in promoting quality higher education as an investment in Oregon's future. This position will work closely with staff in response to current issues facing the Conference and on strategy to shape public opinion favorable to higher education and faculty for the long term.

Secretary (Next Election 2019)

The duties of the secretary shall include keeping a record of all proceedings, correspondence of the Conference, membership rolls, and other duties designated by the Executive Committee.

Treasurer (Next Election 2020)

The duties of the Treasurer shall include collecting and distributing funds with the approval of the President and in coordination with Conference staff, maintaining appropriate financial records, preparing a preliminary budget for Executive Committee approval, making a financial report at each Conference meeting, hiring a consultant to conduct a yearly audit, complying with governmental reporting requirements and maintaining expertise in the requirements of Chicago Teachers Union. Local No. 1. AFT. AFL-CIO v. Hudson. 475 U.S. 292, 106 S.Ct. 1066 (1986) and its modifications from subsequent decisions, and other such duties designated by the Executive Committee.

Advocate for Contingent Faculty (Next Election 2020)

The Advocate for Contingent Faculty shall voice the contingent faculty perspective on all issues brought to the Executive Committee.

Advocate for Academic Professionals (Next Election 2019)

The Advocate for Academic Professionals shall voice the academic professional perspective on all issues brought to the Executive Committee.

Advocate for Graduate Students (Next Election 2020)

The Advocate for Graduate Students shall voice the graduate student perspective on all issues brought to the Executive Committee.